

**NOVEMBER 21, 2017  
MCLEOD COUNTY  
BOARD MEETING  
WILL BE HELD AT  
THE GLENCOE  
CITY CENTER  
1107 11<sup>TH</sup> STREET  
GLENCOE, MN**

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING AGENDA  
NOVEMBER 21, 2017**

**1      9:00    CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**2      9:03    CONSIDERATION OF AGENDA ITEMS\***

**3      9:04    CONSENT AGENDA\***

- A. November 7, 2017 Meeting Minutes and Synopsis.
- B. November 3, 2017 Auditor's Warrants.
- C. November 9, 2017 Auditor's Warrants.
- D. Approve renewal of 5 year subscriptions with Thomson Reuters for Westlaw including online access for \$887 a month and library products for \$412.86 a month.
- E. Set a bid closing date for the 2018 Official McLeod County Newspaper and Second Publication for December 27, 2017 by 4:30 PM with the award scheduled for Tuesday, January 2, 2018.
- F. Approve renewal of Off Sale, Sunday, Liquor, Wine, Club or 3.2% Licenses for Crow River Winery in Hutchinson, MN from January 1, 2018 through December 31, 2018.
- G. Approve renewal of Off Sale, Sunday, Liquor, Wine, Club or 3.2% Licenses for Gopher Campfire in Hutchinson, MN from January 1, 2018 through December 31, 2018.
- H. Approve renewal of Off Sale, Sunday, Liquor, Wine, Club or 3.2% Licenses for Lake Marion Supper Club in Brownton, MN from January 1, 2018 through December 31, 2018.
- J. Approve the Sale of Cigarette and other Tobacco Products License for Casey's General Store #3505 in Stewart, MN from January 1, 2018 through December 31, 2018.
- I. Approve the Sale of Cigarette and other Tobacco Products License for Casey's General Store #3474 in Lester Prairie, MN from January 1, 2018 through December 31, 2018.
- J. Approve the Sale of Cigarette and other Tobacco Products License for Big Don's Cathedral, Inc. in Lester Prairie, MN from January 1, 2018 through December 31, 2018.
- K. Approve the Sale of Cigarette and other Tobacco Products License for Krausers Dodge House, Lester Prairie, MN from January 1, 2018 through December 31, 2018.
- L. Approve printing of the 2016 Financial Statement to McLeod Publishing Inc. for the amount of \$765. Additional bid received: Herald Journal \$1,559.65.
- M. Adopt Resolution 17-CB-39 Operational Enhancement Grant Program in the amount of \$10,000 to be used for unbudgeted outreach.
- N. Approval Memorandum of Understanding between Grand Canyon University College of Nursing and McLeod County Public Health to fulfill the Public Health Nursing clinical experience for graduate student Mandy Sturges. This MOU has previously been approved by the County Board for other graduate students at Grand Canyon University.
- O. Amend with the State of Minnesota to allow the installation of an ice shield at the ARMER site in Biscay. This will help prevent damage to the microwave equipment at the Biscay site. There was damage caused to the Hutchinson equipment last year by falling ice.
- P. Approve the 2018 Outside Organizations Budget amounts as proposed by the budget committee totaling \$418,734.

**4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST\***

**5 9:05 CONTEGRITY – Construction Manager Sam Lauer**

A. Construction Update.

**6 9:10 PUBLIC HEALTH – Director Jennifer Hauser, CHS Director Allie Elbert and Attorney Consultant Scott Lepak**

A. Accept Meeker, McLeod, Sibley Community Health Board Delegation Termination Notice.\*

Acceptance of notification of intent to terminate the delegation agreements, as approved by the Meeker-McLeod-Sibley Community Health Board joint powers board – this does not have to be approved by the McLeod County Board, but there should be an acknowledgement by the McLeod County Board that notice has been given and the 1-year countdown has started.

1. At the end of one year, anything that will be a delegated function has to be in a new delegation agreement
2. Anything not delegated will be considered integrated; i.e. if we did “nothing” between now and the 1 year point, MMS Community Health Services would be integrated by nature of the State statute.
3. A subcommittee has been formed to further explore and research cost savings and efficiencies of integration or where delegation is needed. Commissioner Nagel and Public Health Director Jennifer Hauser represent McLeod County.

B. Consider adoption of Resolution 17-CB-41 Amending the Second Amended Joint Powers Agreement between Meeker, McLeod and Sibley Counties Creating the Joint Community Health Board.\*

Approval of the amended CHB joint powers agreement, which included the 2 language changes in Article V, sections 5 and 6

1. Initial Administrative Integration Funding (seed money of \$60,000 total; \$29,148 for McLeod County at 48.58% of total, which will come from 2017 Public Health Budget. If the 2017 Public Health budget goes over budget we will do a budget revision). This percentage is based on population.
  - a. This money is needed *regardless* of the delegation agreement outcome.
2. Program Transition Funding

**7 9:20 ROAD AND BRIDGE – Engineer John Brunkhorst**

A. Consider adoption of Resolution 17-RB08-40 sponsoring the City of Winsted’s application for a Local Road Improvement Program grant for the reconstruction of McLeod Avenue between CSAH 1 and Kingsley Avenue in Winsted.\*

MnDOT requires any non-State Aid City to have a County sponsor for any LRIP grant applications. There is no County funding obligation for this; the County just serves as the fiscal agent for any LRIP funding should the City be awarded a grant.

- B. Consider authorizing county labor for the installation of Luce Line Trail guide signs in the City of Winsted. The estimated amount of time involved is 6 hours for an estimated cost of \$750.\*

The City of Winsted and Friends of the Luce Line West desire to install some directional signing along County State Aid Highways 1 and 9 to guide Luce Line Trail users around the current gap in the trail.

They are proposing to cover the \$833 cost of signs and posts.

**8      9:30    MINNESOTA DEPARTMENT OF TRANSPORTATION – Planning Director  
Lindsey Bruer**

- A. Ten Year Capital Highway Investment Plan (CHIP).

**9      9:45    ASSESSORS OFFICE – Assessor Sue Schulz**

- A. Market value adjustments information for the 2018 assessment year.

**10     10:00   PLANNING AND ZONING – Administrator Larry Gasow**

- A. Consider approval of the Minnesota Pollution Control Agency (MPCA) County Feedlot Program Delegation Agreement Work Plan which demonstrates that the County will meet the State requirements. The Feedlot Delegation Agreement Work Plan is a required MPCA document to administer the Feedlot Program and receive State funding.\*

Dana Leibfried, Minnesota Pollution Control Agency Feedlot Compliance / Enforcement and Permitting, reviewed the completed Work Plan and approved on November 6, 2017. Michelle Minnesota Pollution Control Agency, County Feedlot Program Development Lead, approved of this completed Work Plan on November 6, 2017.

**11     10:10   SOIL AND WATER CONSERVATION DISTRICT – District Manager Ryan Freitag**

- A. Consider approval of the following drainage projects:\*

CD #5, Project 102, JD #24 Lateral 17, Project 103, CD #64, Branch 2, Project 106, CD #10, Project 107, CD #25, Project 108, CD #64, Project 109 and CD #5, Project 110

**12     10:25   ATTORNEYS OFFICE – Attorney Michael Junge**

- A. Consider ratification of Agreement between MnCCC and Strategic Technologies Inc. (STI) for the maintenance and support of the Minnesota County Attorney Practice System (MCAPS) program.\*

Changed from DocuTech to STI for support and maintenance of the MCAPS Program.

**13     10:30   HUMAN RESOURCES – Deputy Administrator Sheila Murphy**

- A. Consider approval of November 17, 2017 Personnel Committee Recommendations.\*

**14 COUNTY ADMINISTRATION**

- Review of Commissioners Calendar
- Commissioner reports of committee meetings attended since November 21, 2017.

**15 CLOSED MEETING**

- A. Discuss union negotiations specific to health insurance.

**OTHER**

Open Forum  
Press Relations

**RECESS**

Next board meeting December 7, 2017 at 4:30 p.m. in the County Boardroom.